

Call for Expressions of Interest (EOI) to host the

SWSD 2022 Conference

Which Country will host the
2022 Joint World
Conference for Social Work
and Social Development?



The Joint Steering Committee, representing the International Association of Schools of Social Work (IASSW), the International Council on Social Welfare (ICSW) and the International Federation of Social Workers (IFSW), is calling for expressions of interest (EOI) for organising and hosting the 2022 Joint International Conference on Social Work and Social Development (SWSD2022). This biennial conference is organized by agreement of IASSW, ICSW, and IFSW and reflects a history of inter-organizational cooperation. Under these arrangements, the first conference was held in Hong Kong, China in 2010, the second in Stockholm, Sweden in 2012, the third in Melbourne, Australia in 2014 and the fourth in Seoul, Republic of Korea in 2016, and the fifth in Dublin in 2018. The conference is generally held in the month of July and is anticipated to attract a minimum of 1,500 participants, but can be as high as 3,500 (Hong Kong).

The deadline for applicant organizations to respond to this call for expressions of interest (EOI) is **1st September, 2019**. Upon receipt of EOI, the Joint Committee will determine those EOIs that will be moved forward and request greater budget and organizational detail. The decision to award the tender will be made by the Joint Committee after which a contract will be completed in order to finalize the agreement.

Benefits for the Host country include:

- Strengthening the stakeholder relationships at the national and regional level
- Making the profession(s) visible
- Political impact within the host country.
- Strengthening the host members involvement.

Applications from **Africa, Asia-Pacific, Latin-America / Caribbean** and the **Middle East** will be prioritised. The theme and sub-themes of the conference will be established through the Global Agenda 2020-2030 process.

The successful applicant will fully address and demonstrate compliance with the following specifications and criteria:

1. If the EOI is submitted by more than one organisation there must be a written agreement between the applicant organisations specifically noting that they represent the local/regional organisations of IASSW, ICSW, and IFSW (if applicable);
2. Evidence to confirm the financial viability of the host organisations;
3. Evidence to confirm organisational capacity of the host organisation(s) to organize a joint congress;
4. Proposed dates noting any potential advantages or disadvantages with the dates;
5. The level of anticipated local participation and support for the Conference;
6. An indicative budget, which covers all anticipated expenditures and sources of income, including those regarding the solidarity and scholarship funds (below);
7. Capacity for translation in the official languages of the three organizations (IASSW, ICSW, IFSW) and any local or regional language that would encourage and facilitate fuller participation in the conference. (English is the working language of the conference).

8. Any events, anniversaries or additional reasons why the country should host the conference;
9. Proposed venue with detail of capacity to host plenaries, symposiums and workshops, and provide access for people with disabilities;
10. Availability of accommodation from inexpensive to five-star;
11. Legal or diplomatic restraints on attendance. A statement from the government will be required that there will be no barriers or restrictions on entry to the citizen of any country who is a bona fide member of any of the three organizations issuing this call;
12. Capacity to organize field visits;
13. Proposals for social events;
14. Opportunities for scholarships;
15. Proposals on marketing including interactive website for marketing, program and registration;

Preliminary inquiries and questions may be directed to:

jointworldconference2022@gmail.com

EOI Checklist: 2022 Conference

The following checklist will be used by the three organizations (IASSW, ICSW, and IFSW) during the screening process. Expressions of interest should indicate where in their documentation these items are addressed (if the information is not listed in the space provided).

- Written agreement of support from the local/regional organisations of IASSW, ICSW, and IFSW if applicable.
- Evidence of financial viability
- Evidence of organisational capacity
- Dates proposed
- Level of local participation and support
- Indicative budget with participant level of 1500; 2000, 2500
- Capacity for translation
- Any events, anniversaries or extra reasons for hosting
- Proposed venue with detail of capacity and access
- Availability of a range of accommodation
- Legal and diplomatic constraints
- Capacity to organise field visits
- Proposals for social events
- Proposals on marketing and website
- Opportunity for scholarships

Guideline for the Preparing the Budget

EOI must include preliminary budgetary information in order to be considered. Following the first level screening, proposers will be asked to detail revenue and expenses in accordance with a more detailed budget format.

Draft Budgets should include options for 1500, 2000 and 2500 participants.

1. Income

- Registration fees (include fee levels and prospective participant numbers for members, non-members, participants from developing countries, and students)
- Government grants
- Grants from other sources

2. Venue

- Leasing/rental costs for venue
- AV equipment
- Stationery
- Translation
- Other venue costs

3. Programme Costs

- Expenses
- Speakers' travel and accommodation costs
- Transport costs
- Field visits
- Translation costs
- Other programme costs

4. Social Events

- Welcome event
- Conference dinner
- Other social events

5. Publications

- Delegate pack
- Other publications costs

6. Management

- Professional conference organizer fees
- Marketing
- Website
- Staffing
- Scholarships
- Surplus

7. Contingencies